

MEMORANDUM

11/30/2009

TO: David Dise, Director, Department of General Services
Joe Beach, Director, Office of Management and Budget
FROM: Chris Cihlar, CountyStat Manager
SUBJECT: DGS Performance Review

The following items were identified for follow-up during the 11/6/2009 CountyStat meeting:

1. Revisit the headline measure for Facilities to capture performance on critical building systems. Develop an alternate measure if needed.

Responsible parties: DGS
Other parties CountyStat
Deadline: 12/25/2009

2. Examine budgeting procedures to account for additional mechanics when there are Transit service expansions.

Responsible parties: OMB, DGS
Other parties none
Deadline: 12/25/2009

3. Revise the presentation of facilities PDFs within the CIP to address concerns about project risks and project cost and schedule.

Responsible parties: OMB, DGS
Other parties none
Deadline: 12/25/2009

cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer